

KELSEY LAKE  
*Deputy Election Administrator*  
*Deputy Election Registrar*



PANOLA COUNTY COURTHOUSE  
110 S. Sycamore St., Room 100  
CARTHAGE, TX 75633  
TELEPHONE (903) 693-0370  
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LORETTA MASON  
*Election Administrator*  
*Voter Registrar*

December 16, 2026

Panola County Commissioners' Court

RE: Vacation time

I am requesting to be able to carry over 8.50 vacation hours to 2026. I have not been able to take off due to the work load in my office.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink that reads "Loretta Mason".

Loretta Mason